User Manual

Advantage Jharkhand
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The Advantage Home page

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The Policies may be used to access the following information about the applicable laws of the land which is applicable
Single Sign On
The Single Window tab gives the details of the single sign on and the facilities available in the page. It also includes the Key features of the Single Window Facilitation Portal.
Jharkhand Plus

It gives an easy access to different features of the website with a visually appealing design.
Ease of Doing Business
This tab provides information from the Government of Jharkhand about the multiple initiatives taken to improve Ease of Doing Business in the state.
FAQs
The frequently asked question can be found in the FAQs tab

Frequently Asked Questions (FAQ): Single Window Facilitation Portal

1. What is Single Window Facilitation Portal (SWFP)?
   The Single Window Facilitation Portal is a one-stop service for new and existing investors planning to invest in Jharkhand, from the point of arrival, as well as at other parts of the process and beyond.

2. What are the main activities of Single Window Facilitation Portal in Jharkhand?
3. How to avail services of Single Window portal?
4. How do I register on Single Window Facilitation Portal?
5. I want to apply for more than one project. Do I need to create separate login for each project?
6. How can I modify application form submitted for incentives?
7. In which file format should I submit the required documents?
8. Is there any upper limit of documents to be uploaded, wherever, required, on the portal?
9. Do I need to pay any fee for registering with Single Window Facilitation Portal in Jharkhand?

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Frequently Asked Questions (FAQ): Department of Industries

List of Frequently asked questions:

1. What is MME INDUSTRIES?

   In accordance with the provisions of Micro, Small & Medium Enterprises Development (MSMED) Act, 2006 the Micro, Small and Medium Enterprises (MSME) are classified into two Classes:

   1) Manufacturing Enterprises: The enterprises engaged in the manufacture or production of goods pertaining to any industry specified in the first schedule to the micro, small and medium enterprises (Development and regulation) Act, 1956 or employing plant and machinery in the process of value addition to the final product having a distinct name or character or use. The Manufacturing Enterprises (defined in terms of investment in Plant & Machinery):

   2) Service Enterprises: The enterprises engaged in providing or rendering of services and are defined in terms of investment in equipment.

   The limit for investment in plant and machinery / equipment for manufacturing / service enterprises, as notified vide S.O. 1820(E) dt 30.06.2008 are as under:

<table>
<thead>
<tr>
<th>Manufacturing Sector</th>
<th>Investment in plant &amp; machinery</th>
</tr>
</thead>
<tbody>
<tr>
<td>Enterprises</td>
<td></td>
</tr>
</tbody>
</table>

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Frequently Asked Questions (FAQ): Department of Labour

Frequently Asked Questions (FAQ): Jharkhand Bijli Vitran Nigam Limited

1. How do I Register for a New Customer Service Connection?
2. How do I change my Current Connection?
3. What is the process for New Power Connection in a Three Phase Connection?
4. What is the process for the transfer of Ownership of Three Phase Connection?
5. What is the process for the transfer of Ownership of Single Phase Connection?
6. What is the process for the transfer of Ownership of Single Phase Power Supply?
7. How to intiate the process for the transfer of Ownership?
8. What is the process for the transfer of Ownership for New Customer Service Connection?
Frequently Asked Questions (FAQ): Jharkhand Commercial Tax Department

JHCTD Application Portal FAQs

Q.1. How can I register in JHCTD Portal if I already have a PAN?

If dealer already has an online account on the existing Jharkhand CTD Portal, he can log in to the New JHCTD Portal by logging in with his PAN and the existing Password. JHCTD Portal System will automatically display a valid user and upon successful log in, it will show the basis of assessment. Dealer can fulfill his obligations through the Portal.

Q.2. How can I update my PAN Number?

System will automatically update PAN Number details like PAN, Name, Address and E-Mail. If PAN and Name are not updated, dealer will be marked as Master PAN and it will be mapped with Account as soon as details are updated.

Q.3. What should I do if I forget my password?

If dealer forgets his password, he can use the Forgotten Password wizard. Enter the Login ID and click on the forgotten Password wizard, it will display a question which asks, “What is your Login ID?”. Dealer can then fill the questions and answer it to get the password.

Q.4. How can I change my password and set the security question and answer when I log in to JHCTD Portal?

JHCTD Portal asks you to change the password so that you can set the password of your own choice. It is also required to enter the security question and answer for your JHCTD Portal account.

Q.5. Why are the security question and answer essential for maintaining of password when you forget your password for JHCTD Portal?

We recommend that you set the security question and answer, make it difficult to you. This would prevent chances of other user getting access to your JHCTD Portal account.

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Download

The download section of the portal has the information available on the initiatives and the compendium of notifications from the different departments can also be downloaded.

Brochures and Presentations

Compendium Download
## Timelines

The portal gives the detailed list of timelines required for processing of the services from different department.

<table>
<thead>
<tr>
<th>Department</th>
<th>Clearance / Approval</th>
<th>Timeline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Commercial Tax</td>
<td>VAT Registration</td>
<td>14 days from application submission</td>
</tr>
<tr>
<td>Commercial Tax</td>
<td>CST Registration</td>
<td>15 days from application submission</td>
</tr>
<tr>
<td>JRVCL</td>
<td>Single phase LT electricity Connection approval</td>
<td>0 days</td>
</tr>
<tr>
<td>Labour</td>
<td>Registration and grant of licence under The Factories Act, 1948</td>
<td>30 days</td>
</tr>
<tr>
<td>Labour</td>
<td>Approval of plan and permission to construct/erect or take into use any building in a factory under the Factories Act, 1948</td>
<td>30 days</td>
</tr>
<tr>
<td>Labour</td>
<td>Licence under The Indian Boiler Act, 1923</td>
<td>30 days</td>
</tr>
<tr>
<td>Labour</td>
<td>Licence for construction under provisions of The Contracts Labour (Regulation and Award) Act, 1970</td>
<td>30 days</td>
</tr>
<tr>
<td>Labour</td>
<td>Registration under The Shops and Establishment Act</td>
<td>30 days</td>
</tr>
<tr>
<td>Labour</td>
<td>Registration of principal employer's establishment under provision of The Contracts Labour (Regulation and Award) Act, 1970</td>
<td>30 days</td>
</tr>
<tr>
<td>Labour</td>
<td>Registration under The Building and Other Construction Workers (Regulation of Employment and Protection of Service) Act, 1970</td>
<td>30 days</td>
</tr>
</tbody>
</table>
Check all the approvals required
An easy to access tool is provided to the user to search for the list of approvals required for any given industry to conduct business.

List of downloadable forms
### Department of Industries

#### Single Window System

- **Title:** Department of Industries
- **Download:**
  - DM and DC
  - Incentive Forms
    - Form 1: Application for claiming incentives and extensions under Jharkhand Industrial Policy 2012
    - Form 1.2: Format of Board Resolution for Claim Under JIP 2012
    - Form 1.3: Power of Attorney
    - Form 1.3A: Certificate from Bank
    - Form 1.4: Statement of production sales and financial issues
    - Form 1.5: Certificate from Commercial Taxes
    - Form 1.6: Format for affidavit
    - Form 1.7: Certificate from Chartered Accountant
    - Form 1.8: Certificate to be issued by the Regional President Fund
    - Form 1.9: Application for claiming DIP deduction
    - Form 1.10: Certificate of Date of Commercial Production
    - Form 1.11: Certificate of Date of Commercial Production for Diversification

### Department of Commercial Taxes

#### Department of Commercial Taxes

- **Title:**
  - Registration
  - Assessment
  - Reassessment
  - Objection
  - Revision
  - Refund
  - Himachal Pradesh Act (1958)
  - SITC based report
  - Application of tax relief
  - Applied [200%]
  - Incentives
  - Penalty

### State Pollution Control Board

#### State Pollution Control Board

- **Title:**
  - Consent for installation of various processes
  - Consent for installation of various processes for importing or exporting goods
  - Consent for installation of various processes under the provisions of the Water (Prevention and Control of Pollution) Act, 1974
  - Consent for installation of various processes under the provisions of the Air (Prevention and Control of Pollution) Act, 1981
  - Consent for installation of various processes under the provisions of the Water (Prevention and Control of Pollution) Act, 1974

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Department of Labour

Contact Us

The single window system’s contact address is mentioned in the “Contact Us” page.
Grievances Redressal
Grievances and Suggestions page can be found in the drop down

Grievances form
Fill the form with required details and click on the Submit button.

Know your Grievance Status
Registration
Registration link is provided at the top right corner of the page. Click on the link to open the Registration form. Fill in the form and click on the submit button.

OTP Request
The system prompts to enter the OTP sent to the mobile number provided above.
Email Confirmation

An email is sent to the user to welcome him to the portal

The email and mobile number are verified and then the user may login to the portal using his login id and password.

Forgot Password

In case, the user forgets his password, he may click on the link provided in the login page
**Password Recovery**

In order to recover the password, email id or the mobile number registered is required.

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**New Password Link**

A message and email is sent to the user to create a new password.
An email is sent to the user with link to create new password

Setting New Password

The new password can be entered in the page and the same needs to enter once more for confirmation.
Login

“Your password has been successfully reset” message is displayed and the new password can be used to login.
Services of Single Window

The services of single window portal can be used by clicking on the respective links as shown below:
Services under the Single Window System: Department of Industries

EM – 1 and EM -2 registration application
Application form for Incentive:

Select the Incentive type from the drop down menu
Select the concerned person: GM/MD is authorized to submit the request

Select the authority to whom the request should be sent from the drop down menu
The details of the incentive request form is to be submitted

The respective supporting document needs to be uploaded directly and the click on the button “Submit for Approval”
Services under the Single Window System: Commercial Tax Department

Services under the Single Window System: Department of Labour
Click on the link to access the registration form which needs to be filled and submitted for registration under the Shops and Establishment Act.

Services under the Single Window System: State Pollution Control Board
Service Details: Consent to Establish under the provisions of Water (Prevention & Control of Pollution) Act, 1974

An entrepreneur undertaking any industry or process which involves discharging effluents resulting pollutants into any watercourse or on land (in and discharging dust, fumes, or any other pollutant into the environment) is required to obtain consent to establish prior to establishing that industry or process.

Service Details: Consent to Establish under the provisions of Air (Prevention & Control of Pollution) Act, 1981

An entrepreneur undertaking any industry or process which involves discharging effluents resulting pollutants into any watercourse or on land (in and discharging dust, fumes, or any other pollutant into the environment) is required to obtain consent to establish prior to establishing that industry or process.
Service Details: Consent to operate under the provisions of Water (Prevention & Control of Pollution) Act, 1974

Service Details: Consent to operate under the provisions of Air (Prevention & Control of Pollution) Act, 1981

Service Details: Authorization under Municipal Solid Wastes (Management & Handling) Rules, 2000

It is obligatory on the part of all the municipal authorities to arrange for collection, segregation, transportation and safe disposal of municipal waste in a manner to ensure the environment quality of the municipalities. Under these rules, the municipal authorities shall obtain authorization for the disposal of municipal waste under the Municipal Solid Waste Management Rules, 2000. The Single Window System is designed to facilitate the authorization process for municipal solid waste management.

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Services under the Single Window System: Industrial Area Development Authorities

Services under the Single Window System: Jharkhand Uraja Vikas Nigam Limited
Services under the Single Window System: Registration

Services under the Single Window System: Revenue and Land Reforms
Services under the Single Window System: Department of Law

Services under the Single Window System: Jharkhand Fire Services
Services under the Single Window System: Forest, Environment & Climate Change Department

Jharkhand Forests - At a Glance

The state of Jharkhand has a unique relation with forest since ancient times. This noble Jharkhand motto 'vans of land covered with forests'. Therefore, literally as well as symbolically, Jharkhand is associated with forest. Various tribal groups such as Munda, Gonds, Thapar, Santhal, Paharias, Dhinkh, Bokra, Bhumia, and other have influenced their ceremonies by using practices of agro-aquaculture over the years. Traditionally, some indigenous people have symbiotic relations with forests. Local festivals like Sarki and Kesri are commonly related with worshipping forests.

The state with a geographical area of 79,423 km² constitutes 2.4% of the country's area. The total recorded forest area of the state is 12,623 km² which is 19.6% of the geographical area of the state. Of the total recorded forest area, Reserved Forest constitutes 38.33%, Protected Forests 8.12%, and Tribal Forests 2.22%. As per latest Forest Survey of India, forest cover is.

Services under the Single Window System: Jharkhand Urja Vikas Nigam Limited

Welcome to Jharkhand Urja Vikas Nigam Limited

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Services under the Single Window System: Water Resources Department