USER REGISTRATION MANUAL

April 2017

Single Window System
Govt. of Jharkhand
Introduction:

1.1 Audience

This user manual has been provided for the users of SWS application. It has been assumed that the user has basic working knowledge of computers as well as internet browsing experience and is well versed with grievance redress mechanism.

1.2 Purpose

The purpose of this document is to provide an interface between the user and the application. It will help users to understand various features of the application and will enable them to operate the application.

2.0 Features: The highlights and important features of SWS User Registration are as listed below:

Being a web based application software; installation of the software is not required on individual client machines. The users are required to be able to access internet on the machine(computer) intended to be used for the application.

In order to access the application from an internet browser, open your internet browser and type [www.http://advantage.jharkhand.gov.in](http://advantage.jharkhand.gov.in) in the address bar and press enter. The following web page will get open:

**USER REGISTRATION**

[Image: Single Window System]

Login Form for Users: The application uses forms based authentication security architecture for access control. All users are required to login using a username and password.
1. Click on ‘Sign Up/Login’ button to be directed to the ‘Sign Up/Login’ page.
2. Click on ‘New Registration’ link on the ‘Sign Up/Login’ page to be directed to the ‘Registration Form’ page.
The Registration Form is divided into a three page form.

1. **Personal Detail:** Fill valid data in all fields and click on the 'Next' button.

2. **Industry Detail:** Fill valid data in all fields and click on the 'Next' button.
3. **OTP Verification:** As soon as the user is directed to the ‘OTP Verification’ page, an OTP is sent on the mobile number provided by the User on the ‘Personal Details’ page. Input the OTP received and click on the ‘Finish’ button to complete the Registration process.